

## USING TABLES & FIGURES IN RESEARCH PAPERS

Type	Includes	In-text references	Labels, Captions & Source Information
<b>Table</b>	table	(see table 1)	<ul style="list-style-type: none"> <li>● Label - Table #</li> <li>● Caption on separate line – title and/or explanatory notes</li> <li>● Both label and caption placed above table, flush left</li> <li>● Source information is placed below table flush left with hanging indentation</li> </ul>
<b>Figure</b>	art, maps, charts, graphs	(see fig. 1) or (see figure 1)	<ul style="list-style-type: none"> <li>● Label - Fig. #</li> <li>● Caption – title and/or explanatory notes</li> <li>● If you include source information is below image, do not list in Works cited page(see below for example and instructions)</li> </ul>

**FIGURE EXAMPLE with label and caption:**

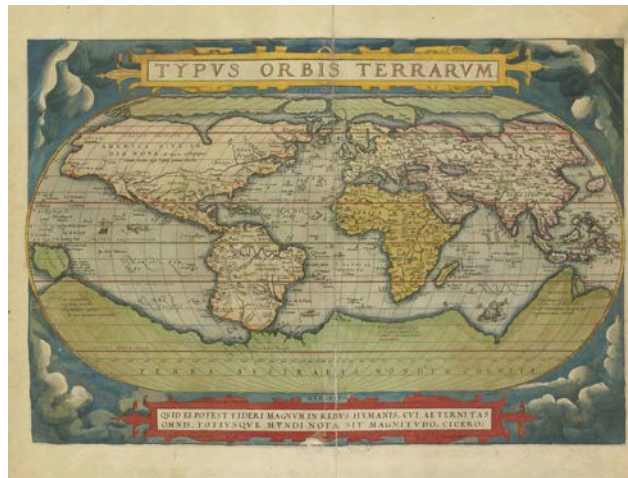


Fig. 1. Abraham Ortelius, World Map, 1570.

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FIGURE EXAMPLE with label and source information:



Fig. 1. Aapo Haapanen, “Freshness Burger,” *Flickr*, Yahoo, 8 Apr. 2013, [https://www.flickr.com/photos/decade\\_null/11989071875](https://www.flickr.com/photos/decade_null/11989071875).

### SOURCE INFORMATION

Similar to a Works Cited entry with the following exceptions:

- Author names formatted First Name\_Last Name
- Commas are used instead of periods except for the period that ends the entry
- Replace commas with semicolons when reading the source information is unclear

If book information is included in a database citation or if you scanned an image from a book:

- Publication information for books appears in parentheses
- Relevant page numbers follow the publication information

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“If a caption of a table or figure provides complete information about the source and the source is not cited in the text, no entry for the source in the works-cited list is necessary.”

“MLA Tables, Figures, and Examples.” *Purdue Online Writing Lab*, Purdue University, 18 Aug. 2016, <https://owl.english.purdue.edu/owl/resource/747/14/>