

CALENDAR FOR DEVELOPMENT OF 2023-24 BUDGET

Approved: 10/3/22

Board of Education Fall 2022	Administration Fall 2022	Description of Process and/or Meeting
	August. 23 (Tues.)	Administrative Council discusses the budget development process.
	Oct. 12 (Wed.)	Elementary Principal group meets with the Cabinet for an initial discussion of 2023-24 staffing requests and programmatic budget drivers.
	Oct. 18 (Tues.)	Secondary Principal group meets with the Cabinet for an initial discussion of 2023-24 staffing requests and programmatic budget drivers.
	Nov. 3 (Thurs.)	Administrative Council - 2023-24 Budget Update.
	Nov. 9 (Wed.)	Elementary Principal group meets with Cabinet to review 2023-24 staffing requests and budget drivers.
Nov. 17 (Thurs.) 9:00 a.m.		Community input on 2023-24 budget priorities.
	Nov. 22 (Tues.)	Secondary Principal group meets with Cabinet to review 2023-24 staffing requests and other budget drivers.
	Dec. 5 (Mon.)	Principals receive building budget request forms.
	Dec. 8 (Thurs.)	Elem. Principal group meets with the Cabinet to finalize 2023-24 staffing requests and budget drivers.
	Dec. 8 (Thurs.)	Secondary Principal group meets with the Cabinet to finalize 2023-24 staffing requests and budget drivers.
	Dec. 12 (Mon.)	Cabinet finalizes staffing recommendations & budget items requiring Board affirmation.
	Dec. 15 (Thurs.)	Administrative Council - Budget update including sharing of the staffing recommendations & budget drivers that will require Board affirmation for inclusion in the 2023-24 budget.
Board of Education 2023	Administration 2023	Description of Process and/or Meeting
Jan. 9 (Mon.) 6:30 p.m.		Board Presentation of 2022-23 financial projections, 2023-24 budget assumptions, key long-term budgeting factors and staffing recommendations and other budget items needing Board affirmation for inclusion in the 2023-24 budget.
	Feb. 13 (Mon.)	Budget Book released

Feb. 13 (Mon.) 6:30 p.m.		Board Budget Study Session #1 (Room 170-172, High School)
March 6 (Mon.) 6:30 p.m.		Board Budget Study Session #2 (Room 170-172, High School)
March 20 (Mon.) 6:30 p.m.		Board Budget Study Session #3 (Room 170-172, High School)
March 22 (Wed.) 10:00 a.m.		League of Women Voters of Scarsdale (LWVS) School Budget Information Session, via Zoom
March 27 (Mon.) 6:30 p.m.		Board conducts <i>Budget Forum</i> ; receives written statements from community groups and hears initial community comments or statements. (Room 170-172, High School)
April 17 (Mon.) 6:30 p.m.		Board responds to community's written statements on budget; adopts 2023-24 budget and Tax Report Card. (Business Meeting, Room 170-172, High School)
	Apr. 18 (Tues.)	Tax Report Card submitted to S.E.D. and local newspapers
	Apr. 18 (Tues.)	Budget Mailer sent to printer.
	May 4 (Thurs.)	Budget Mailer sent to schools, and mailed to the community.
	May 5 (Fri.)	Budget Notice mailed to qualified voters.
May 8 (Mon.) 6:30 p.m.		Board conducts Statutory Budget Hearing (Room 170-172).
May 16 (Tues.) 7:00 a.m. to 9:00 p.m.		Budget Vote and Election – Middle School Gyms
May 16 (Tues.) 9:30 p.m.		Special Board Meeting to formalize the results of the vote. (Middle School Gym)
May 22 (Mon.) 6:30 p.m.		Board accepts the results of the Budget vote. (Room 170-172)