

# CALENDAR FOR DEVELOPMENT OF 2022-23 BUDGET

Approved: 10/4/21 \*Revised 1/24/2022

Board of Education Fall 2021	Administration Fall 2021	Description of Process and/or Meeting
	Sept. 9 (Thurs.)	Administrative Council discusses the budget development process.
	Oct. 13 (Wed.)	Elementary Principal group meets with the Cabinet for an initial discussion of 2022-23 staffing requests and programmatic budget drivers.
	Oct. 19 (Tues.)	Secondary Principal group meets with the Cabinet for an initial discussion of 2022-23 staffing requests and programmatic budget drivers.
	Nov. 4 (Thurs.)	Administrative Council - 2022-23 Budget Update.
	Nov. 10 (Wed.)	Elementary Principal group meets with Cabinet to review 2022-23 staffing requests and budget drivers.
	Nov. 16 (Tues.)	Secondary Principal group meets with Cabinet to review 2022-23 staffing requests and other budget drivers.
Nov. 17 (Wed.) 9:00 a.m.		Community input on 2022-23 budget priorities.
	Dec. 6 (Mon.)	Principals receive building budget request forms.
	Dec. 9 (Thurs.)	Elem. Principal group meets with the Cabinet to finalize 2022-23 staffing requests and budget drivers.
	Dec. 9 (Thurs.)	Secondary Principal group meets with the Cabinet to finalize 2022-23 staffing requests and budget drivers.
	Dec. 13 (Mon.)	Cabinet finalizes staffing recommendations & budget items requiring Board affirmation.
	Dec. 16 (Thurs.)	Administrative Council - Budget update including sharing of the staffing recommendations & budget drivers that will require Board affirmation for inclusion in the 2022-23 budget.
<b>2022</b>	<b>2022</b>	
Jan. 10 (Mon.) 6:30 p.m.		Board Presentation of 2021-22 financial projections, 2022-23 budget assumptions, key long-term budgeting factors and staffing recommendations and other budget items needing Board affirmation for inclusion in the 2022-23 budget.
	Jan. 12 (Wed.)	Principals' building budget/facility request forms due to the Business Office.

Board of Education 2022	Administration 2022	Description of Process and/or Meeting
*Feb. 7 (Mon.) 6:30 p.m.		* <b>Canceled</b> - Board Budget Study Session #1 (Room 170-172, High School)
	Feb. 14 (Mon.)	Budget Book released
Feb. 14 (Mon.) 6:30 p.m.		Board Budget Study Session #1 (Room 170-172, High School)
March 7 (Mon.) 6:00 p.m.		Board Budget Study Session #2 (Room 170-172, High School)
March 9 (Wed.) 9:00 a.m.		League of Women Voters of Scarsdale (LWVS) School Budget Information Session (Scarsdale Village Hall, 3rd Floor Meeting Room)
March 21 (Mon.) 6:30 p.m.		Board Budget Study Session #3 (Room 170-172, High School)
March 28 (Mon.) 6:00 p.m.		Board conducts <i>Budget Forum</i> ; receives written statements from community groups and hears initial community comments or statements. (Room 170-172, High School)
April 4 (Mon.) 6:30 p.m.		Board responds to community's written statements on budget; adopts 2022-23 budget and Tax Report Card. (Business Meeting, Room 170-172, High School)
	Apr. 5 (Tues.)	Tax Report Card submitted to S.E.D. and local newspapers
	Apr. 14 (Thurs.)	Budget Mailer sent to printer.
	May 4 (Wed.)	Budget Mailer sent to schools, and mailed to the community.
	May 6 (Fri.)	Budget Notice mailed to qualified voters.
May 9 (Mon.) 6:30 p.m.		Board conducts Statutory Budget Hearing (Room 170-172).
May 17 (Tues.) 7:00 a.m. to 9:00 p.m.		Budget Vote and Election – Middle School Gyms
May 17 (Tues.) 9:30 p.m.		Special Board Meeting to formalize the results of the vote. (Middle School Gym)
June 6 (Mon.) 6:30 p.m.		Board accepts the results of the Budget vote. (Room 170-172)