

# CALENDAR FOR DEVELOPMENT OF 2020-21 BUDGET

Approved: 9/23/19

Board of Education Fall 2019	Administration Fall 2019	Description of Process and/or Meeting
	Sept. 12 (Thurs.)	Administrative Council discusses budget process.
	Oct. 16 (Wed.)	Elem. Principal group meets with Cabinet for initial discussion of 2020-21 staffing requests and programmatic budget drivers.
	Oct. 22 (Tues.)	Secondary Principal group meets with Cabinet for initial discussion of 2020-21 staffing requests and programmatic budget drivers.
Nov. 14 (Thurs.)		Community input on 2020-21 budget priorities.
	Nov. 14 (Thurs.)	Administrative Council - 2020-21 staffing requests and programmatic budget drivers update.
	Dec. 2 (Mon.)	Principals receive building budget/facility request forms.
	Dec. 5 (Thurs.)	Elem. Principal group meets with Cabinet to finalize 2020-21 staffing requests and programmatic budget drivers.
	Dec. 5 (Thurs.)	Secondary Principal group meets with Cabinet to finalize 2020-21 staffing requests and programmatic budget drivers.
December 16 (Mon.)		Board Presentation of 2019-20 financial projections, long term budget projections and 2020-21 budget assumptions.
	Dec. 19 (Thurs.)	Administrative Council - Budget update including final review of staffing recommendations & other items needing Board affirmation for inclusion in the 2020-21 budget.
<b>2020</b>	<b>2020</b>	
	Jan. 9 (Fri.)	Principals' building budget/facility request forms due to the Business Office.
Jan.13 (Mon.)		Board presentation of staffing recommendations or other items needing Board affirmation for inclusion in 2020-21 budget.
Jan. 27 (Mon.)		Board further discusses staffing recommendations or other items needing affirmation for inclusion in the 2020-21 budget.
	Feb. 3 (Mon.)	Budget Book Released
Feb. 3 (Mon.) 6:30 p.m.		Board Budget Study Session #1 (Room 170-172, High School)

<b>Board of Education 2020</b>	<b>Administration 2020</b>	<b>Description of Process and/or Meeting</b>
Feb. 10 (Mon.) 6:30 p.m.		Board Budget Study Session #2 (Room 170-172, High School)
March 9 (Mon.) 7:30 p.m.		Board Budget Study Session #3 (Room 170-172, High School)
March 17 (Tues.) 9:00 a.m.		League of Women Voters of Scarsdale (LWVS) School Budget Information Session (Scarsdale Village Hall, 3rd Floor Meeting Room)
March 23 (Mon.) 7:30 p.m.		Board conducts <i>Budget Forum</i> ; receives written statements from community groups and hears initial community comments or statements. (Room 170-172, High School)
March 30 (Mon.) 6:30 p.m. <i>(if needed)</i>		Board meeting ( <i>if needed</i> ) to discuss the proposed 2020-21 Budget.
Apr. 20 (Mon.) 7:30 p.m.		Board responds to community's written statements on budget; adopts 2020-21 budget and Tax Report Card. (Business Meeting, Room 170-172, High School)
	Apr. 21 (Tues.)	Tax Report Card submitted to S.E.D. and local newspapers
	Apr. 24 (Fri.)	Budget Mailer sent to printer.
	May 6 (Wed.)	Budget Mailer sent to schools, and mailed to community.
	May 7 (Thurs.)	Budget Notice mailed to qualified voters.
May 11 (Mon.) 7:30 p.m.		Board conducts Statutory Budget Hearing (Room 170-172).
May 19 (Tues.) 7:00 a.m. to 9:00 p.m.		Budget Vote and Election – Middle School Gyms
May 19 (Tues.) 9:30 p.m.		Special Board Meeting to formalize the results of the vote. (Middle School Gym)
June 8 (Mon.) 7:00 p.m.		Board accepts the results of the Budget vote. (Room 170-172)