

CALENDAR FOR DEVELOPMENT OF 2019-20 BUDGET

Approved: 7/10/18

Board of Education Fall 2018	Administration Fall 2018	Description of Process and/or Meeting
	Oct. 4 (Thurs.)	Administrative Council discusses budget process.
	Oct. 18 (Thurs.)	Principal Groups meet with Cabinet for initial discussion of 2019-20 staffing requests and programmatic budget drivers.
	Nov. 1 (Thurs.)	Administrative Council - 2019-20 staffing requests and programmatic budget drivers update.
November 5		Board Presentation on updated long term budget plan and community input on 2019-20 budget priorities.
	November 15 9 - 11 a.m.	Community Meeting: Presentation of updated long term budget plan and community input on 2019-20 Budget Priorities
	Dec. 3 (Mon.)	Principals receive building budget/facility request forms
	Dec. 6 (Thurs.)	Administrative Council - Budget update including budget process, guidelines and staffing requests (Room 170, High School).
	Dec. 13 (Thurs.)	Principal groups meet with Cabinet to finalize 2019-20 staffing requests and programmatic budget drivers.
December 17		Board Presentation of 2018-19 financial projections and 2019-20 budget assumptions.
2019	2019	
	Jan. 10 (Thurs.) 1:30 p.m.	Administrative Council final review of staffing recommendations & other items needing Board affirmation for inclusion in the 2019-20 budget.
Jan. 14 (Mon.)		Board presentation of staffing recommendations or other items needing board affirmation for inclusion in 2019-20 budget.
	Jan. 18 (Fri.)	Principals' building budget requests and facility request forms due in Business Office.
Jan. 28 (Mon.)		Board further discusses staffing recommendations or other items needing affirmation for inclusion in the 2019-20 budget.
	Feb. 4 (Mon.)	Budget Book Released

Board of Education 2019	Administration 2019	Description of Process and/or Meeting
Feb. 4 (Mon.) 7:30 p.m.		Board Budget Study Session #1 (Room 170-172, High School)
Feb. 11 (Mon.) 7:30 p.m.		Board Budget Study Session #2 (Room 170-172, High School)
March 11 (Mon.) 7:30 p.m.		Board Budget Study Session #3 (Room 170-172, High School)
March 25 (Mon.) 7:30 p.m.		Board conducts <i>Budget Forum</i> ; receives written statements from community groups and hears initial community comments or statements (Room 170-172, High School)
Apr. 1 (Mon.) 6:30 p.m. (if needed)		Board meeting (if needed) to discuss the proposed 2019-20 Budget
Apr. 8 (Mon.) 7:30 p.m.		Board responds to community's written statements on budget; adopts 2019-20 budget and Tax Report Card. (Business Meeting, Room 170-172, High School)
	Apr. 9 (Tues.)	Tax Report Card submitted to S.E.D. and local newspapers
	Apr. 26 (Fri.)	Budget Mailer to printer
	May 7 (Tues.)	Budget Mailer sent to schools, mailed to community
	May 8 (Tues.)	Budget Notice mailed to qualified voters
May 13 (Mon.) 7:30 p.m.		Board conducts Statutory Budget Hearing (Room 170-172)
May 21 (Tues.) 7:00 a.m. to 9:00 p.m.		Budget Vote and Election – Middle School Gyms
May 21 (Tues.) 9:30 p.m.		Special Board Meeting to formalize Vote Middle School Gym
June 10 (Mon.) 7:00 p.m.		Board accepts results of Budget vote (Room 170-172)